

PRIVACY POLICY

The purpose of this policy is to inform website visitors about the protection of their privacy at Baza agencija d.o.o. We are sure that as a user of the Baza agencija d.o.o. website, you want to know how we protect your privacy:

- By ensuring anonymous visits to our website, you can browse the website of Baza agencija d.o.o. anonymously. To improve our online presence, we only process statistical data and not data that could be linked to you unless you have given us your consent.
- In case of the collection, processing, or use of your personal data on the website, we will publish this on the website. Without your express consent, we will not automatically collect, process, or use personal information related to your visit to the website, other than the information we provide in this policy.
- We implement safety measures that correspond to the latest state of the art.

We leave it entirely up to you to decide which information about your visit you want to entrust to us.

DATA CONTROLLER

The manager of your personal data that you have provided to us is the company Baza agencija d.o.o., located at Miklošičeva cesta 30, 1000 Ljubljana, which handles personal data in accordance with its legal obligations.

The company Baza agencija d.o.o. may process personal data obtained from you, especially when:

- You use our website.
- You use our services, especially when you contact us.

Baza agency d.o.o., d.o.o. collects data from the visitors of its stores and websites only if it is provided voluntarily and does not require data from users as a condition for purchasing or visiting its websites.

PROCESSING OF PERSONAL DATA WHEN YOU CONTACT US

The manager of your personal data is Baza agencija d.o.o., located at Miklošičeva cesta 30, 1000 Ljubljana, Registry number 1785117000, Tax number SI 51527804.

The purpose or several purposes for which personal data is processed: We process your personal data only to communicate with you and provide answers to your questions and requests. We process personal data based on your consent when you call us or send us an email. The personal data we process are your contact information and your forwarded message. We will not pass on your personal data to anyone. They will only be accessed by contractual processors of personal data from Baza agencija d.o.o., specifically the provider of the email program in the specific case.

We will only process your personal data for as long as necessary to achieve the purpose for which it was collected or further used. After this time, the company Baza agencija d.o.o. will permanently delete it.

You have the following rights in relation to the processing of your personal data:

- The right to access and correction.
- The right to block.

- The right to delete or limit the processing of your personal data.
- The right to object to the processing of your personal data.

The easiest way to exercise all your rights is to send your request to Baza agencija d.o.o. or to brina.sotlar@bazarealestate.com. We will respond to your request as quickly as possible but certainly not later than allowed.

If you believe that our processing of personal data violates the General Regulation on the Protection of Personal Data or national legislation in the field of personal data protection, you can submit your complaint to the supervisory authority in the field of personal data protection, which in Slovenia is the Information Commissioner. Contact information for the Information Commissioner: Information Commissioner, Dunajska 22, 1000 Ljubljana, Phone: 01 230 97 30, E-mail: gp.ip@ip-rs.si.

LEGALITY OF THE PROCESSING OF YOUR PERSONAL DATA

Personal data and the purposes of personal data processing, which Baza agencija d.o.o. may process, are always obtained only from individuals to whom the personal data relate based on the consent given in advance.

WHAT ARE THE CATEGORIES OF INDIVIDUALS WHOSE PERSONAL DATA ARE PROCESSED

Baza agency d.o.o. processes personal data of individuals who come into contact with the company Baza agencija d.o.o.

WHO PROCESSES YOUR PERSONAL DATA

We process your personal data:

- Employees of the company Baza agencija d.o.o. in those jobs where, due to the nature of their tasks, the processing of personal data of individuals is necessary.
- Competent state authorities and holders of public authority within the framework of the exercise of legal powers.
- Contractual processors of the company Baza agencija d.o.o. who meet the requirements of the company Baza agencija d.o.o. in connection with the processing of personal data of individuals and with whom the company Baza agencija d.o.o. has signed appropriate contracts on the processing of personal data of individuals, ensuring the same standard of personal data protection as if the processing was carried out by the company Baza agencija d.o.o.
- Other persons when they have a legal basis for obtaining and processing personal data.

DOES Baza agency d.o.o. DISCLOSE YOUR PERSONAL INFORMATION?

Baza agencija d.o.o. guarantees that it will protect the received personal data of individuals against unauthorized disclosure and transmission to unauthorized third parties, in accordance with the applicable regulations governing the protection of personal data.

At the request of law enforcement authorities, in the event of any abuses or violations, users' personal data may be forwarded to the police and other competent authorities for further action.

HOW DOES THE COMPANY Baza agency d.o.o. PROTECT YOUR PERSONAL INFORMATION?

Personal data held by the company Baza agencija d.o.o. are carefully guarded. Both the premises where personal data are located, as well as the hardware and software on which personal data are located, are protected with organizational and/or technical measures that prevent unauthorized persons from accessing personal data.

Access to the data processing network of Baza agencija d.o.o. is protected. Applications used by Baza agencija d.o.o. are protected by username and password. Authorizations are regulated in such a way that they are given only to employees who need individual authorization to perform their work and tasks.

WE WILL BE GLAD IF YOU ALSO HELP PROTECT YOUR PERSONAL DATA

Your responsible handling of personal data ensures less privacy risk for all of us.

Therefore, you should also be careful:

- Take care of the security of your email inbox.
- Ensure that your computer and other devices are adequately protected against viruses and malicious software with appropriate software protections for your computer and other devices.

PROTECTION OF CHILDREN'S PERSONAL DATA

Websites of Baza agencija d.o.o. are intended for the general public. Services and activities of Baza agencija d.o.o. are intended only for people over 15 years old.

In the event that the company Baza agencija d.o.o. carries out activities in which children under the age of 15 could participate, parents or guardians will always be required before providing personal data.

HOW LONG DO WE KEEP YOUR PERSONAL DATA?

We keep your personal data for as long as necessary to fulfill the purpose of their processing or until the revocation of consent to the processing of personal data for individual or all processing purposes.

Above, for individual purposes of processing, the retention period of your personal data is indicated for each processing of personal data separately.

After the retention period has expired, your personal data is deleted or anonymized, and the documentation is destroyed in such a way that it is no longer possible to determine its content or use it again.

PROVIDING ACCURATE, COMPLETE, AND UP-TO-DATE INFORMATION

The company Baza agencija d.o.o. strives to ensure the completeness, adequacy, accuracy, and up-to-dateness of the personal data of individuals. Complete, accurate, relevant, and up-to-date data may only be used for the purposes provided above for each individual processing.

Any other processing, unless you have given us your consent, is not permissible.

We also ask you to inform us if your personal data changes. You can do this by doing it yourself if you have registered on our website. If you have signed up to receive our electronic notifications, you can do it by clicking on the message, or you can send us the changes by notifying us electronically or by mail to our physical address: brina.sotlar@bazarealestate.com or Baza agencija d.o.o., Miklošičeva cesta 30, 1000 Ljubljana.

RIGHTS OF INDIVIDUALS CONCERNING PERSONAL DATA

Your rights in relation to personal data:

- Right of access.
- The right to supplement, correct, block, delete, and restrict processing.
- The right to revoke the given personal consent for the processing of personal data without affecting the legality of the data processing, which was carried out based on the consent until its revocation.

You can exercise the above rights by making a written request sent to the address: brina.sotlar@bazarealestate.com or Baza agencija d.o.o., Miklošičeva cesta 30, 1000 Ljubljana, or by making a request via an online form available on the website of Baza agencija d.o.o. You can request access, addition, correction, blocking, or deletion of personal data processed in relation to you. Similarly, you can permanently or temporarily, in whole or in part, cancel the given consent for the processing of personal data at any time, to the extent that you have given it.

The revocation of consent does not affect the legality of the processing that was carried out based on consent until its revocation.

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Right to appeal

At Baza agencija d.o.o., we will do our best to ensure that your personal data is carefully processed and protected with appropriate technological and organizational means to protect the transfer and storage of personal and other confidential data.

Regardless of the above, we would like to remind you that you have the right to file a complaint with the Information Commissioner of the Republic of Slovenia if you believe that personal data is stored or otherwise processed in violation of the applicable regulations governing the protection of personal data.

Contact information for the Information Officer: Republic of Slovenia, Information Officer, Dunajska 22, 1000 Ljubljana, Phone: 01 230 97 30, E-mail: gp.ip@ip-rs.si

PRIVACY POLICY CHANGES

The company Baza agencija d.o.o. reserves the right to periodically update the Privacy Policy in accordance with changes in services, based on feedback from users, and due to changes in regulations. In the event of a change, the date of the last update is also indicated at the end of the Privacy Policy.

In the case of significant changes or a change in the way the company Baza agencija d.o.o. uses personal data, the company will notify users before introducing the changes on the website or, where consent is given for notification via an email address, also in the specified manner.

Baza agencija d.o.o. recommends that users regularly review this policy and ensure that they are informed about how Baza agencija d.o.o. protects their privacy.

MORE INFORMATION

For additional information regarding the processing of personal data and suggestions for improvements, you can contact us at the email address brina.sotlar@bazarealestate.com or Baza agencija d.o.o., Miklošičeva cesta 30, 1000 Ljubljana.

This Privacy Policy applies until canceled or until a possible change occurs.

Baza agencija d.o.o.